

**Historical Preservation Advisory Committee  
Meeting Minutes  
October 17, 2023**

Meeting Called to Order (Time 7:00pm)

Reading of Open Public Meeting Act.

**Members present:** Chairperson Laura Olstein, Vice Chairperson Jim Roselius, Borough Historian and Member Tom Kline, Corresponding Secretary Mary DiBrigida, Dave Wilding, John Cannie  
**Absent:** Caryl Keyser (Alternate), SOSAC liaison Scot Simptner, Council Liaison Vince Russo  
**Friends:** None  
**Guests:** None

**Approval of Minutes:** Motion to approve August 15, 2023 minutes made by Tom Kline and seconded by John Cannie, all in favor, none opposed.

**Old Business:**

**Morris County Historic Preservation Trust (large grant money):** Tom Kline-1) Grant had original expiration date of 9/22, renewed til 9/23 and just asked again for new date of 10/24-so covers museum with Morris County. 2) Have not heard from Margaret-electrical engineer not there yet. Will call. She got 2 bids, not 3; bid came in under the bid threshold-the QPA was not sure that was allowed.

**Morris County Heritage Commission History Re-Grant Program (small grant money):** Laura Olstein-1) Idea for grant for 2024-map situation? Schedule a workshop. Digitize maps-Staples charges \$2/map. Michael has map inventory. 2) John-does it make sense to continue to outsource or get small printer as a grant? 3) Laura-Digitize Kinnelon Times: 4) Look at CAPES report and see what was suggested to ask for next.

**Budget:** Tom Kline-Next meeting should think about what to add to 2024 budget, e.g., gutters.

**Building and Grounds Report:** Jim Roselius-1) Approved for exterior painting only at \$8,630. Jim will attend Council meeting on Thursday to explain again re: painting extras that are needed. Motion made by John Cannie and approved by Jim Roselius to approve the painting; all in favor, none opposed. 2) Porch staircase going to lawn rotted out-it's 9 years old but gutter drips right onto staircase. Jim and Tom in process of fixing not repairing the damage. Bought mahogany lumber, primed, painted, trimmed and installed 9 new stringers. Soon risers and deck back on. Jim Roselius made a motion and Laura Olstein seconded to reimburse Tom for expenses. Not quite done; there are more expenses to come. 3) May attempt to install screen doors in garage. 4) Had security meeting with Joe Napoletano, Joe Niosi and Jeff Bresett (fire dept). Police said not going inside to reset museum alarm; they will go around building to make sure it's secure and let Tom and Laura know. Have to figure out silent alarm so it works properly. Next year-service call for new antenna. Fire company would like to all meet at museum so they know the procedures-will wait til all work is done, then schedule for once a year.

**Friends Report:** Not meeting at this point.

**Pathways:** Laura Olstein-Nothing to report

**Research & Collections:** Mary DiBrigida-Nothing new to report.

**Scout Projects:** Laura Olstein-Nothing new to report

**Social Media:** Laura Olstein-Need to work with Michael more and go thru pictures so there's traffic on museum site.

**Special Programs Report:** On hold until museum can re-open.

**Staff Report:** Laura Olstein-Reminding Michael re: hours; meet with him more. Fix website meeting dates.

**Technology Report:** John Cannie-Phone project at borough pushed til next year.


**Comments from the Borough Historian:** Tom Kline-1) Flipbook-need digital file. Years ago, Lucy published a book; wanted to republish and make edits; she wouldn't let any changes be made so project was dropped. Recently Tom had original pictures placed in the book and made a few minor changes, i.e., Lucy had a hand-drawn map, but Tom substituted actual map. Get a volunteer to proofread it, then make it into a PDF; put on L'Ecole's website. Get software for a flipbook? Publish on Amazon? Potential for a small amount of revenue-is this idea worth exploring? Copyrighted by Kinnelon Bicentennial Committee 1976-so put it up in pieces? Might avoid legal issues that way. Add in chapters??

**New Business:** None

**Next Meeting:** Tuesday, November 21, 2023 – 7:00 pm

**Adjournment:** Time 8:40 pm. Motion made to adjourn by Mary DiBrigida and seconded by Jim Roselius. All in favor, none opposed.

*At the November 21, 2023 meeting, on a motion by Jim Roselius, and seconded by Tom Kline, and the affirmative voice vote of all members present, the October 17, 2023 minutes were approved.*

A handwritten signature in cursive script, appearing to read "Laura Coaker".