

BOROUGH OF KINNELON  
130 KINNELON ROAD  
KINNELON, NEW JERSEY 07405  
(973) 838-5401ext 1

APPLICATION FOR EMPLOYMENT  
(Please Print or Type Plainly)

DATE \_\_\_\_\_ TELEPHONE # \_\_\_\_\_

NAME \_\_\_\_\_  
Last First Middle

ADDRESS \_\_\_\_\_  
Street Town State Zip

JOB FOR WHICH YOU ARE APPLYING \_\_\_\_\_

WOULD YOU WORK FULL-TIME? \_\_\_\_\_ PART TIME? \_\_\_\_\_  
SPECIFY DAYS & HOURS IF PART TIME \_\_\_\_\_

WERE YOU PREVIOUSLY EMPLOYED BY US? \_\_\_\_\_ IF YES, WHEN \_\_\_\_\_

IF YOUR APPLICATION IS CONSIDERED FAVORABLY, ON WHAT DATE WILL  
YOU BE AVAILABLE FOR WORK? \_\_\_\_\_

DO YOU HAVE ANY PHYSICAL CONDITION WHICH MAY LIMIT YOUR ABILITY TO  
PERFORM THE PARTICULAR JOB FOR WHICH YOU ARE  
APPLYING? \_\_\_\_\_

RECORD OF EDUCATION

SCHOOL	NAME & ADDRESS OF SCHOOL	COURSE OF STUDY	Circle
Last Yr	LIST DEGREE	COMPLETED	OR
DIPLOMA			
Elementary	_____	5, 6, 7, 8	Graduate?
	_____		__Yes? __No?
High	_____	1, 2, 3, 4	Graduate?
	_____		__Yes? __No?
College	_____	1, 2, 3, 4	Graduate?
	_____		__Yes? __No?
Other (Specify)	_____	1, 2, 3, 4	Graduate
__No?			__Yes?

Are there any other work experiences, skills, or qualifications which you feel would especially fit you for  
work with our organization? \_\_\_\_\_

MILITARY SERVICE RECORD

Were you in U.S. Armed Forces? \_\_\_\_\_ If yes, what Branch? \_\_\_\_\_  
Dates of duty: From \_\_\_\_\_ To \_\_\_\_\_ Rank at discharge \_\_\_\_\_  
List duties in the service including special training: \_\_\_\_\_

LIST BELOW PRESENT AND PAST EMPLOYMENT, BEGINNING WITH YOUR MOST RECENT

NAME & ADDRESS OF COMPANY & TYPE OF BUSINESS	FROM		TO		DESCRIBE THE WORK YOU DID	STARTING SALARY	LAST SALARY	REASON FOR LEAVING
	Mo.	Yr.	Mo.	Yr.				

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\_\_\_\_\_  
 \_\_\_\_\_  
 Telephone \_\_\_\_\_

Please Attach separate paper for additional employers.

MAY WE CONTACT THE EMPLOYERS LISTED ABOVE? \_\_\_\_\_ IF NOT, INDICATE WHICH ONE(S) YOU DO NOT WISH US TO CONTACT. \_\_\_\_\_

PERSONAL REFERENCES (Not former employers or relatives)

NAME	ADDRESS	PHONE #
_____	_____	_____
_____	_____	_____
_____	_____	_____

The facts set forth in my application for employment are true and complete. I understand that if employed, false statements on this application shall be considered sufficient cause for dismissal. You are hereby authorized to make any investigation of my personal history and financial and credit record through any investigative or credit agencies or bureau of your choice.

\_\_\_\_\_  
 Signature of Applicant

DO NOT WRITE BELOW THIS LINE

Interview Yes \_\_\_ No \_\_\_ Date \_\_\_\_\_ Interviewed by \_\_\_\_\_  
 Result of Interview \_\_\_\_\_

Acceptable for Employment? \_\_\_\_\_ Start Rate \_\_\_\_\_ Starting Date \_\_\_\_\_